

No: 545/TTr-VMC

Cam Pha, February 14th, 2025


THE PROPOSAL
Regarding the Plan for Organizing the 2025 Annual General Meeting of Shareholders

To: The Board of Directors of VINACOMIN - Machinery Joint Stock Company

According to Clause 2, Article 139 of the Enterprise Law dated June 17th, 2020, the General Shareholders' Meeting must convene annually within 4 months from the end of the fiscal year. Based on the Charter of VINACOMIN Machinery Joint Stock Company, approved by the General Shareholders' Meeting on February 28th, 2008, and amended in 2021, it is stipulated that the annual General Shareholders' Meeting in 2025 will convene to discuss and approve the following contents:

- Report on business production activities for 2024; Direction and targets for the 2025 plan;
- Report on the activities of the Board of Directors for 2024; Direction and tasks for 2025;
- Report on the appraisal of the audited Financial Statements for 2024;
- Report from the Supervisory Board on the management activities of the Board of Directors and the Executive Board, along with the Supervisory Board's activities for 2024;
- Dividend payment plan and distribution of after-tax profits for 2024;
- Report on the remuneration of members of the Board of Directors and the Supervisory Board for 2024. Proposal for remuneration for members of the Board of Directors and the Supervisory Board for 2025;
- Proposal for the selection of an independent audit firm to conduct the audit of the Company's financial statements for 2025;
- Election to supplement and complete the membership of the Board of Directors and the Supervisory Board for the term 2023-2028 (if any).


Based on the provisions of the Enterprise Law, the Company Charter, and the contents to be implemented at the Annual General Meeting of Shareholders in 2025, the Director submits to the Board of Directors a draft plan for organizing the Annual General Meeting of Shareholders in 2025, including the following main contents:

1. Time: From 08:00 AM on April 25th, 2025. 

This is an English version. If there is any discrepancy or different understanding between the Vietnamese version and the English version, the Vietnamese version shall prevail.



2. Location: 3rd Floor Conference Hall, Head Office (Address: No. 486, Tran Phu Street, Cam Pha City, Quang Ninh Province).
3. Participants: 20 to 25 representatives of shareholders from 4 organizations (Vietnam National Coal and Mineral Industries Holding Corporation Limited; Trade Union of VINACOMIN - Machinery Joint Stock Company; GTN ASIA FINANCIAL SERVICES (PTE) LTD; HIPT Group Joint Stock Company) and 950 individual shareholders.
4. Establishment of the Steering Committee for the 2025 Annual General Meeting: Draft Decision attached.
5. Preparation for the 2025 Annual General Meeting: Draft Plan attached.

The director kindly request the Board of Directors to consider and approve this proposal so that the Director can continue to direct the implementation of the subsequent contents. 

Recipient:

- Board of Directors, Party Committee (e-copy, for information);
- Executive Board, Supervisory Board (e-copy);
- Archive: Company Secretary.



DIRECTOR

Pham Minh Tuan

